

# Bridgerland Village Building Process

1. Download and complete Construction Application
2. Send copy of Construction Application along a pdf copy of the building plans to our accountant, Tiffany Wahlberg at [twcpa1@gmail.com](mailto:twcpa1@gmail.com)
3. Send a check for construction fee/deposit (\$2,000 for a home, \$1,000 for out building or garage in excess of 120 sq. ft.) to Bridgerland Village HOA, PO Box 181, Garden City, UT 84028. You can also pay online using the link on the Frequently Asked Questions page.
4. Once the documentation and check have been received, the board will review the building application and house plans to ensure it meets all requirements. If it does, it will be signed by all approving officers and returned to you.
5. Once you have received the approved/signed Construction Agreement, you can take it to Garden City to begin permit request.
6. Contact Bear River Health Department for septic system approval (we suggest you do this early on in the process in case changes need to be made).
7. Once construction is complete, you can download the deposit release form and complete it. Send it to contact Tiffany Wahlberg at [twcpa1@gmail.com](mailto:twcpa1@gmail.com) to request a refund of your deposit.